

The Sixth Form Review Process

If you do not fulfil the expectations laid out in your learner agreement the following process will begin.

Stage One

Student is spoken to by the HOY. Targets are set and students meet the HOY after an agreed period to review progress. Parents / guardians will receive a phone call outlining the concern and the targets set.

Stage Two

A meeting is called between parents, HOY and students. This is the beginning of the formal process. The issues will be discussed and targets will be set. The meeting will be written up and signed by the student, parent and the HOY. A copy will be given to the parents/guardians. The next steps in the process will be discussed and a review meeting will be arranged.

Stage Three

Failure to amend the behaviour will be considered a refusal to observe the learner agreement and a refusal to accept the terms of Sixth Form membership. At this stage, students, parents/guardians will meet with the HOY, Head of Sixth Form and Mrs Risman to discuss arrangements for moving to another school, college or apprenticeship.

*Any action of a serious nature including disrespect of staff, destruction of school property or actions that bring the school into disrepute in the wider community will be automatically dealt with at level 2.